

## **Interview training**

### Introduction to corporate world and Jobs

- Dream Job Identification
- SWOT analysis
- Job search methods & techniques (Home country as well abroad)
- Corporate Etiquettes
- Email writing techniques
- How to create professional online profiles
- Effective corporate resume building
- Types of Interviews
- Corporate Interview pattern
- Communication Myths
- Interview follow-ups
- Interview Body language
- Latest FAQs
- Grooming & Dress code
- Motivational training
- Group Discussion
- HR interview training
- Individual Analysis
- Mock interviews by corporate HRs

## **Communication skills training**

- Introduction to communications methods
- Types of communications
- Use of technology in developing communication skills
- Vocabulary development

- English grammar
- Role plays
- Presentation skills
- Public speaking
- Confidence building activities
- Story telling & narration skills
- Speaking skills
- Personal interactions
- Group interactions
- Functional grammar
- Reading and study skills
- Professional communication skills